



EMPLOYMENT APPLICATION
(Only complete Applications will be considered)

PERSONAL INFORMATION: (PLEASE PRINT CLEARLY)

Name _____ Social Security# _____	
First _____ Middle Initial _____ Last _____	Address _____ City _____ State _____ Zip Code _____
Telephone _____	Have you or a relative worked at Macadoodles? Now? In the past? Yes NO
Are you 21 years of age or over? _Yes_ _NO_ (proof of age or a work permit may be required)	
Have you been convicted of a crime?* NO Yes	
• (Conviction will not necessarily disqualify an individual from employment)	
In Case of Emergency Notify:	
Name _____ Telephone _____ Relationship? _____	
First _____ Middle _____ Last _____	Address _____ City _____ State _____ Zip Code _____

AVAILABILITY

Are you legally authorized to be employed in the U.S. (by law verification is require)? _ YES _NO
What position are you applying for? _ Part-time Full-time _Seasonal_ Temporary
What dates and hours are you available for work: _____ Are you available weekends? _Yes_ _No
Total hours available per week: _____
Date Available to start work: _____

SCHOOL MOST RECENTLY ATTENDED

Name _____ Address _____
City _____ State _____ Telephone _____
Teacher/Counselor _____ Last _____ Grade _____
Grade Completed _____ Average _____
Graduated? _YES_ _NO
Now Enrolled? _YES_ _NO

MOST RECENT EMPLOYMENT:

Company _____ Address _____
City _____ State _____ Telephone _____ Position _____
Supervisor _____ Dates: From _____ To _____
Wage _____ Reason for leaving _____

Company _____ Address _____
City _____ State _____ Telephone _____ Position _____
Supervisor _____ Dates: From _____ To _____
Wage _____ Reason for leaving _____

DO WE HAVE YOUR PERMISSION TO CONTACT YOUR PREVIOUS EMPLOYERS YES NO

REFERENCES: (Please do not list family members.)

Name _____ Telephone _____ Years Known _____

Address _____ City _____ State _____

Name _____ Telephone _____ Years Known _____

Address _____ City _____ State _____

EMPLOYMENT TEST

Part 1-A

.79 12.00
.69 - 3.59
2.39
+3.79

Part 1-B

List your answers in terms of bills and coins. (Example, \$4.58 would be 4 dollar bills, 2 quarters, 1 nicker, and 3 pennies.).

1. If the customer's order came to \$12.58 and they gave you a \$50.00 bill, what is their change?

38.08
- 25.25

2. If the customer's order came to \$5.22 and they gave you \$20.25, what is their change?

PART 2

A. A customer complains that he was shortchanged by you, receiving only 12 cents change from \$2.00 instead of 21 cents. What would you do?

B. Which do you consider more important as far as a retail store is concerned. Courteous, prompt service or quality merchandise?

B. What do you consider to be the most important qualifications of a Macadoodles employee?

C. You are working alone and your shift is due to end at 7 P.M. The individual who is scheduled to begin working at 7 P.M. does not show up. What do you do?

I certify that the facts set forth in this application are true and complete. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I further understand that Macadoodles is a drug and alcohol-free workplace and I will be subject to preemployment, post-accident, and random drug and alcohol testing. I hereby authorize Macadoodles to investigate all statements contained herein and the references listed above to give them any and all information concerning my previous employment and any pertinent information they might have, personal or otherwise, and release from all liability both Macadoodles and those who supply reference information. I understand that Macadoodles has a 60-day probationary period from date of hire; during that period Macadoodles may terminate my employment for any job-related reason.

Signature: _____ Date: _____